

Shared Solutions to Common Problems



Annual Report

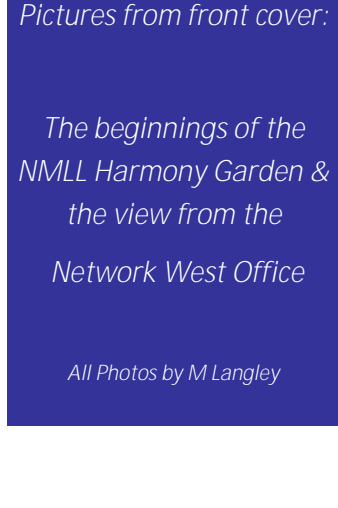
2008-2009



Network West Inc.

neighbourhood houses and community centres





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2 *New Buddha, Footscray*

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Statement of Purposes



Recognising the diverse nature, and the autonomy of each member of the Association, the purpose for which the Association is established is:

To act as a mutual support network and information sharing group for all neighbourhood houses & Community Centres which are members of the Association

To provide an advocacy role in representing the interests of member Houses in development of community development practice and in sustaining viability and growth

To support individual houses in developing effective operation of their organisation

To encourage and work towards developing partnerships to enhance the work of member houses

To provide training, access to training and resources, and professional development opportunities for Houses;

To develop and implement policies and strategies for the Management Committee;

To promote the philosophies of the Neighbourhood House Sector within the wider community.

Looking Forward To 2010 & Beyond...

The Houses are interacting more, sharing support and information and collaborating on projects.

The Network is more representative and democratic. Has representation on the ANHLC board. **And is seen as innovative and exciting throughout the sector. Network West's role is more widely recognised and clearly defined.** It has built strong relationships with members and stakeholders.

ed, supports houses more effectively and plans for the

pital, feels more empowered and is recognised, respected



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Central West model plane

Position & Name	Organisation & Local Government Area
Executive	
Chairperson Joanne Goodman	North Melbourne Language and Learning City of Melbourne
Secretary Cathy Connop	Farnham St Neighbourhood Learning Centre City Of Moonee Valley
Treasurer Jan Thorpe	Wingate Avenue Community Centre City Of Moonee Valley

General	
Members	
Gary Gromb	Hillside Community Centre & Stevenson House Shire of Melton
Cheryl Neenan	Maribyrnong Community Centre City of Maribyrnong
Liz Du Toit	Sydenham Community Centre City of Brimbank
Jim Wood	South Kingsville Community Centre City of Hobsons Bay

Staff Name	Position & Dates
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Matilda Langley	Networker July 2008 – June 2009
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Jennifer Shone	Admin Worker July - Nov 2008
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Simone Shufflebotham	Finance Worker July 2008 – June 2009
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Mamta Devi	Placement Student Sept 2008 – Jan 2009
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2008-2009 has been an interesting year of learning and development for Network West committee of management and members. Under the steerage of our networker Matilda all the 44 neighbourhood houses and community centres in the western metropolitan region have been offered many opportunities. In its aim to strengthen all the communities it serves, Network West has built networks between neighbourhood houses and community centres, communities, and local government across the seven council areas it serves.

Much of our Networker's work concentrates on the all new and very user friendly website: <http://www.networkwest.net/>. The website offers many features. Organisations can advertise new events, programs and job vacancies which gives a small peak into some of staff changes and interesting new initiatives happening across the network. These are kept very current and are always **interesting. The more you contribute the better this gets. The network motto is 'shared solutions to common problems' which aims to the approach of the network. Working together and maximizing** the use of our resources we can do so much more.

The Network West Strategic Plan 2009-2012 was developed by the management committee and in consultation with the membership. This very clearly articulated document is a very useful tool for guiding the work of the network and also a reference document to feed information to the state sector wider AHNLC strategic plan.

This year a sub committee made up of 3 members of the management committee (as well as **networker and a network member**) worked **'tirelessly'** to review and re-new our constitution so that this important guiding document is now much more closely aligned to the activities of the network. The new constitution is presented at the AGM for your approval.

To fulfil our governance role the committee meets every six weeks and is made up of representatives from the membership of Network West: neighbourhood houses and community centres.

Network West is the second largest network in Victoria and covers a large geographical area, so the role of supporting and resourcing all the houses and centres within the large network area is a complex and challenging role, we are fortunate to have the extensive skills and talents of Matilda our networker holding this position and acting as connection and liaison between houses and many of their stakeholders.

Matilda has extensive knowledge of the complex sector changes and the workplace agreements and would be able to assist organisation managers & committees of management with development of better understanding in these areas. In fact she is a very knowledgeable in many areas, so all you new (or old) coordinators & managers need to do is get in touch with her and she will be happy to help you with all manner of things.

I thank all the members of the committee for the time and focus they give in supporting the network and the progress she has achieved in the time she has been in



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View to Docklands from North Melbourne

Joanne Goodman
Chairperson 2008-2009

During 2008-2009 Network West has been busy breaking in a new networker, has had a student placement working on facilitation of student placements within western suburbs neighbourhood houses, has worked with local governments on community governance and volunteer recruitment issues. We have been strengthening links within local government areas for our 44 member organisations and working with the Peak body and networks around the state to build the strength of the Neighbourhood House sector.

The work of the network during the 2008-2009 period was very much consolidating and building on the strengths of the work done by the previous networker and Committee of Management (CoM). The Network has very much benefitted from the ground work laid by Tracey Oliver in endeavours to build the strength of the Network and improve our work and relevance to our member houses.

Getting to know the Neighbourhood

I spent much of the early months visiting Neighbourhood houses and Centres and meeting coordinators. A large part of my work has been getting to know the unique Network West membership, and its diverse activities, achievements and issues. **If I haven't yet made it to your Centre, don't think I've forgotten you, but the three days a week only stretches so far.**

Introduction of a regular newsletter

As a Community Development worker (and a communications student) I have for many years maintained a strong conviction that knowledge is power. Thus one of the first things I did as a Networker was to introduce a regular newsletter. I have as you will notice been refining the content and layout over the year. I try to walk the fine line between need-to-know information and information overload.

I am committed to refining and improving this tool and welcome feedback and content. Send me your information for inclusion and promotion to your colleagues in the network and sector beyond.

Expansion of the LG clusters model

The size and geographical spread of Network West make it difficult for us all to get together regularly (like many other NH networks). When I came to the position a number of the local government areas (LGAs) had regular meeting groups established but encouraged the areas that were not meeting to do so, and regularly. The feedback around these cluster meetings is positive (and from both established and new established houses). These clusters are allowing information to flow and of service delivery.



View to City from Footscray

Continuing the Network West Council Partnership Group (NWCPG)

As a budding example of building good relationships with local governments, this is a network of the people in council who deal with neighbourhood houses and community centres. Their job titles and roles differ but these LG workers have a shared passion for the work of neighbourhood houses. The initiative begun in early 2008 by Tracey has continued and become better established. It even has a new name coined very recently Network West Council Partnership Group.

Anyone wishing to feed questions, ideas or feedback to this group please contact me.

Major Projects 2008-2009

The Website: www.networkwest.net

An ongoing issue for the network was the need to facilitate collaboration and sharing. After getting Digital Kulcha as our web designer. Toulia Karayannidis membership would no doubt know her from her

a meeting of the minds in that the development of a Website

should be a community Development exercise. And so the redevelopment was collaborative and sought

feedback and input from members and users. We consulted widely about the look, feel, content and

functions of the site, with a clear goal of ensuring it was relevant, useful and user friendly.

Another clear goal of the project and the ongoing development of the site is to showcase the possibilities of emerging technologies. There are multitudes of cheap, free and accessible options for web based

functions and processes and having these plugged into the site is hopefully about showing what is

possible. I thank Toulia and Matt at Digital Kulcha for the work they did over and above the brief (and the

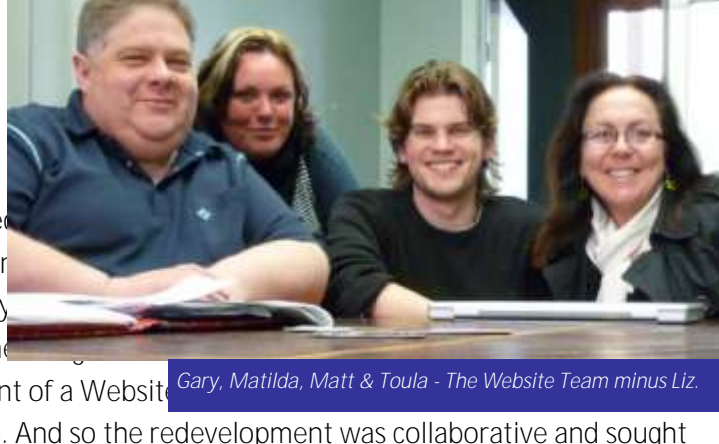
quote) to stay true to these goals and make them a reality. I also encourage you to feed back your ideas

for improvements and enhancements in design and content.

The site was launched in mid June. We are getting positive informal feedback about the site and look

forward to reporting on use next year.

Thanks also go to Gary Gromb and Liz Du Toit for their ideas and inspirations on the CoM website



Gary, Matilda, Matt & Toulia - The Website Team minus Liz.



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Kororoit Creek Rd, Wiltona

The Strategic Plan 2009-2012

Being only incorporated in 2006, this is the first time Network West has had a strategic plan. The CoM commenced work on it in February 2009 – on one of those scorching days. The finished plan was presented to the network as a draft for consultation in late June. And subsequently we have been discussing this at your LG regular cluster meetings. Having done this work early in the year put us in good stead when the Department of Planning and Community Development (DCPD) introduced the strategic plan as a reportable item for networks under their new contracts.

The plan is designed to be a practical working document on which we can draw from it each year.

If you wish to comment further or to help us fill in the



incorporated the then CoM adopted the model rules (as so many new just like our members do in their evolutions we have been working on). To be more relevant and reflective of the uniqueness of Cheryl Neenan & Wendy Vine for their work on this project.

My thanks also to Finance worker Simone Shufflebotham, Chairperson Joanne Goodman & Treasurer Jan Thorpe for looking after me throughout the year. And to the rest of the CoM for all their work.

Regards

Matilda Langley





Network West Members	45
Funded by NHCP	34
Unfunded (usually local gov't supported or auspiced by another org)	11
Kilometres travelled	1677
External Organisations contacted	21

Meetings & Visits	
Houses/centres visits-	67
LGA Cluster meetings –	19
Combined networks meetings	8
Meetings with LG & western region LGA reps -	15
DPCD	8
Re: ACEF	4
ACE Vic	3
ASU	4
ANHLC	6
North & West networks	5
Volunteer West	4
Constitution Working Group	6
Network West CoM	10 (inc 1x strategic planning)
Web dev't	8 (inc 3x training sessions & 3X sub
Total Meetings attended and/or organised	167



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The Now historic wheel

Treasurer's report



I am pleased to present the third financial report for Network West since standing alone as an incorporated body in 2006 and not under the auspice of Community West.

Network West commenced the year with a new Networker, Matilda Langley coming on board in July 2008. Matilda came with clear expertise in working with Neighbourhood Houses and had a passion to assist community centres become strategic and move into a new era.

Network West receives its funding through the Department of Planning and Community Development. These funds are used to employ a Networker 23 hours per week to assist 44 houses in the western region and a bookkeeper 4 hours per week.

As treasurer I am pleased to say the Network West is in a sound financial position going into its fourth year of operation.

This year Network West had a small surplus of \$10,791 at the end of the financial year. \$6,000 has been allocated to be carried forward to the 2009-2010 year to employ Matilda additional hours to develop a new marketing and communications plan.

Throughout the year Network West has purchased a new computer and a lap top and approximately \$3,000 was spent on the development of a new web site that is to become the focal point for communication and information exchange for members and their vital work in local communities and contribute to the ideas and visions for the future.

I would like to thank the outgoing committee for their support especially Joanne chairperson and Simone for all her exceptional efforts in managing the finances for the past year and her untold patience with working remotely from the centre.

As the treasurer of Network West I have enjoyed working with Matilda and Simone and the committee and I see the Network as a valuable link to support and resource neighbourhood houses and community centres in Melbourne's West.

I have been on the committee of Network West for the past 4 years and have been able to contribute into an extremely valuable service that supports so many co-ordinators in the western region.



Williamstown Beach

NETWORK WEST ASSOCIATION INCORPORATED
COMMITTEE'S REPORT

Your Committee members submit the financial statements of the Network West Association Incorporated for the financial year ended 30 June 2009.

COMMITTEE MEMBERS

The names of committee members throughout the year and at the date of this report are:

Jeanne Goodman
Cathy Cannop
Jan Thorpe

Garry Gromb
Cheryl Neenan
Liz Du Toit

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

PRINCIPAL ACTIVITIES

The principal activities of the association during the financial year was to provide social and administrative support to neighbourhood housing and community centres.

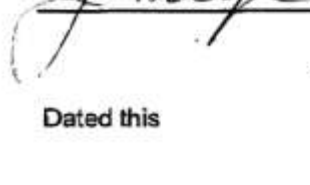
SIGNIFICANT CHANGES

There were no significant change in the nature of these activities occurred during the year.

OPERATING RESULT

The surplus/(loss) from ordinary activities after providing for income tax amounted to : **\$10,791**

Signed in accordance with a resolution of the Members of the Committee.



Dated this day of 2009

NETWORK WEST ASSOCIATION INCORPORATED**INCOME STATEMENT
for the period ending 30th June 2009**

	2009	2008
	\$	\$
REVENUE		
State Government grants	64,876	60,997
Donations		1,200
Interest	1,163	182
Miscellaneous income		2,729
Total revenue	<u>66,039</u>	<u>65,108</u>
EXPENDITURE		
Salary and wages	32,033	29,887
Consultants and contractors	9,592	5,510
Workcover	641	606
Superannuation	2,847	2,607
Travel	33	23
Professional development	290	628
Repairs and maintenance		350
Minor equipment	1,902	615
Stationery	1,050	1,216
Advertising		841
Postage		
Printing	264	
Computer supplies	199	
Events and meeting expenses	963	648
Subscriptions	352	
Telephone	985	1,515
Internet	335	160
Insurance	309	
Rent	3,364	2,273
Bank Charges	84	128
Audit fees		150
Sundry expenses	5	
Total expenditure	<u>55,248</u>	<u>47,157</u>
SURPLUS / (DEFICIT) FOR PERIOD	<u>10,791</u>	<u>17,951</u>

NETWORK WEST ASSOCIATION INCORPORATED

BALANCE SHEET
as at 30th June 2009

	2009 \$	2008 \$
MEMBERS' FUNDS		
Accumulated funds	33,035	22,244
Total members' funds	<u>33,035</u>	<u>22,244</u>
Represented by -		
CURRENT ASSETS		
Petty cash	200	200
Cash at bank	19,243	12,444
Cash at bank	14,550	10,102
TOTAL CURRENT ASSETS	<u>33,993</u>	<u>22,746</u>
NON CURRENT ASSETS		
Furniture & Fixture	1,290	1,290
TOTAL NON CURRENT ASSETS	<u>1,290</u>	<u>1,290</u>
TOTAL ASSETS	<u>35,283</u>	<u>24,036</u>
CURRENT LIABILITIES		
GST payable	1,328	1,476
PAYG withholding payable	920	316
TOTAL LIABILITIES	<u>2,248</u>	<u>1,792</u>
NET ASSETS	<u>33,035</u>	<u>22,244</u>

NETWORK WEST ASSOCIATION INCORPORATED

STATEMENT OF CHANGES IN EQUITY

for the year ended 30th June 2009

	2009	2008
	\$	\$
Total members funds at the beginning of the financial year	20	20
Member contribution		
Accumulated funds at 1 July	22,224	4,273
Operating result for the year	10,791	17,951
Accumulated funds at 30 June	<u>33,015</u>	<u>22,224</u>
Total members funds at the end of the financial year	<u>33,035</u>	<u>22,244</u>

NETWORK WEST ASSOCIATION INCORPORATED

CASH FLOWS STATEMENT

for the year ended 30 June 2009

	2009	2008
	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES:		
State Government grants	64,876	60,997
Interest	1,163	182
Miscellaneous income	0	3,929
Payments to employees	(32,033)	(29,887)
Payments to supplies	(22,759)	(19,208)
Net cash provided by operating activities	<u>11,247</u>	<u>16,013</u>
Cash at beginning of the financial period	22,746	6,733
Cash at end of the financial period	<u>33,993</u>	<u>22,746</u>

Name	Address	Suburb	Post Code	Phone	Fax	Email	Website
Brimbank							
Cairnlea Community Hub	Carmody Dve	Cairnlea	3023	9363 4800	9363 7355	cairnleacommunityhub@brimbank.vic.gov.au	www.brimbank.vic.gov.au
Community West	822 Ballarat Rd	Deer Park	3023	9363 1811	9360 4851	info@communitywest.org.au	www.communitywest.org.au
Delahey Community Centre	Copperfields Drive	Delahey	3037	9307 0358	9307 0712	delahey@brimbank.vic.gov.au	www.brimbank.vic.gov.au
Duke St Community House	27 Duke St	Sunshine	3020	9311 3200	9310 1622	dukest@vicnet.net.au	http://www.dukestcommunityhouse.org/
Good Shepherd House	168 Main Rd East	St Albans	3021	9364 3200	9364 3733	k.oconnell@goodshepvic.org.au	www.goodshepvic.org.au
The Tin Shed - St Albans Community Youth Club	Main Rd East	St Albans	3021	9366 4302	.	tinshed@tsjs.com.au	.
Sydenham Community Centre	7 Community Hub	Sydenham	3037	9390 3977	9390 4133	sydcc@brimbank.vic.gov.au	www.brimbank.vic.gov.au
West Sunshine Community Centre	25 Kermeen Street	West Sunshine	3020	9311 5888	93116271	wscc@brimbank.vic.gov.au	www.brimbank.vic.gov.au
Westvale Community Centre	45 Kings Rd	St Albans	3021	9367 6647	9367 5294	westvale@brimbank.vic.gov.au	www.brimbank.vic.gov.au



Name	Address	Suburb	Post Code	Phone	Fax	Email	Website
Hobsons Bay							
Altona Meadows Community Centre	28 Trafalgar Ave	Altona Meadows	3028	9315 8244	9315 8266	amcc@pacific.net.au	http://www.hobsonsbay.vic.gov.au
Laverton Community Centre	12 Crown St	Laverton	3028	9369 4866	9369 5611	enquiries@lavertoncommunitycentre.com	www.thinkwest.org/www.lavertoncommunitycentre.com
Louis Joel Arts & Community Centre	5 Sargood St	Altona	3018	9398 2511	9398 2522	louisil@bigpond.net.au	http://www.hobsonsbay.vic.gov.au
Outlets Neighbourhood House	43 Mason St	Newport	3015	9391 8504	9391 8504	outlets@outletsoop.com.au	http://www.outletsoop.com.au/
Seabrook Community Centre	15 Truganina Ave	Seabrook	3028	9395 3010	9395 3010	seabrook@hobsonsbay.vic.gov.au	http://www.seabrookcc.com.au/
South Kingsville Community Centre	43 Paxton St	South Kingsville	3015	9399 3000	9399 2282	jimwood@southkingsvillecc.com.au	www.southkingsvillecc.com.au
Spotswood Community House	598 Melbourne Rd	Spotswood	3015	9391 2613	9391 1898	admin@spotswood.com.au	www.williamstown-spotswoodcc.org.au
Walker Close Community Centre	180 Millers Road	Altona North	3025	9318 0521	9318 0607	admin@walkerbrooklyn.com.au	www.walkerbrooklyn.com.au
Williamstown Community and Education Centre	14 Thompson St	Williamstown	3016	9397 7349	9397 6837	admin@wcec.com.au	www.williamstown-spotswoodcc.org.au



Spotswood

Name	Address	Suburb	Post Code	Phone	Fax	Email	Website
Maribyrnong							
Angliss Neighbourhood House	2/11 Vipont St	Footscray	3011	9687 9908	9687 1993	angnh@anglissnh.net.au	www.thinkwest.org
Braybrook Community Centre	107-139 Churchill Ave	Braybrook	3019	9364 9815	9312 3507	braycomm@maribyrnong.vic.gov.au	www.maribyrnong.vic.gov.au/braycomm
Braybrook Maidstone Neighbourhood House	113 Melon St	Braybrook	3019	9317 5610	93175610	maidstonebraybrook@yahoo.com.au	-
Maidstone Community Centre	21 Yardley St	Maidstone	3012	9317 0747	9317 5915	wendy.vine@maribyrnong.vic.gov.au	www.maribyrnong.vic.gov.au
Maribyrnong Community Centre	Randall St	Maribyrnong	3032	9318 6655	93185427	maricomm@maribyrnong.vic.gov.au	www.maribyrnong.vic.gov.au/maricomm
West Footscray Neighbourhood House	Level 1, 539 Barkly St	West Footscray	3012	9687 3345	9687 0548	admin@wfnh.com.au	http://wfnh.com.au
Yarraville Community Centre	114 Blackwood St & 59 Francis St	Yarraville	3013	9687 1560	9687 1166	yarracc@vcc.net.au	www.vcc.net.au or www.thinkwest.org
Melbourne							
The Centre	58 Errol St	North Melbourne	3051	9328 1126	9328 4812	theab@centre.org.au	www.centre.org.au
The Hub @ Docklands	17 Waterview Walk	Docklands	3008	8622 4822	8622 4832	docklandshub@melbourne.vic.gov.au	www.melbourne.vic.gov.au/docklands
Kensington Neighbourhood House	89 Mc Cracken St	Kensington	3031	9376 6366	9376 8444	kwgo@vicnet.net.au	www.kensingtonneighbourhoodhouse.com
North Melbourne Language & Learning	Gnd Floor/33 Alfred St	North Melbourne	3051	9326 7447	9329 7446	admin@nell.org.au	http://www.nell.org.au/



Name	Address	Suburb	Post Code	Phone	Fax	Email	Website
Melton							
Djerriwarh Community House	239 Station Rd	Melton	3337	8746 1000	8746 1050	nicolec@djerriwarh.org	http://www.djerriwarh.org.au/communityhousenew.htm
Hillside Community House	Royal Cres	Hillside	3037	9449 8027	9449 7577	www.hillsidecommunitycentre@melton.vic.gov.au	http://www.melton.vic.gov.au/Page/page.asp?PageId=288&h=0
Melton South Community Centre	26 Exford Rd	Melton South	3338	9747 8576	9747 0677	msccentr@bigpond.net.au	http://www.meltonsouth.org.au/
Stevenson House	8-10 Stevenson Cres	Caroline Springs	3023	9363 5127	9449 7577	stevensonhouse@melton.vic.gov.au	http://www.melton.vic.gov.au/Page/page.asp?PageId=288&h=0
Moonee Valley							
Chinese Social Centre	Ground Floor, 76 Canning Street	North Melbourne	3051	9329 5608	9329 5601	cync@vicnet.net.au	-
Farnham St Neighbourhood Learning Centre	28 Farnham St	Flemington	3031	9376 9088	9376 7739	info@fsnlc.org	www.fsnlc.org
Wingate Avenue Community Centre	13a Wingate Ave	Ascot Vale	3032	9376 5244	9376 2676	wingateave@wingateave.com.au	www.wingateave.com.au
Bowes Avenue Community Centre	31 Bowes Ave	Airport West	3042	9243 8888			www.mooneevale.vic.gov.au



Ascot Vale Estate

Name	Address	Suburb	Post Code	Phone	Fax	Email	Website
Wyndham							
The Grange Community Centre	260-280 Hogans Rd	Hoppers Crossing	3029	8742 8000	8742 8099	grangecc@alphalink.com.au	http://www.wyndham.vic.gov.au/community/comcentres
Heathdale Community Centre	Cnr Kookaburra Ave & Nightingale Dve	Werribee	3030	9741 2233	9742 6347	hcc@heathdalelecc.com.au	http://www.wyndham.vic.gov.au/community/comcentres
Iramoo Community Centre	84 Honour Ave	Wyndhamvale	3030	8742 3688	8742 3506	coordinator@iramoooc.com.au	http://www.wyndham.vic.gov.au/community/comcentres
Jamieson Way Community Centre	59 Jamieson Way	Point Cook	3030	9395 3777	9395 7791	Melinda@jamiesonwavcc.org.au	www.jamiesonwavcc.org.au
Quantin Binnah Community Centre	61 Thames Boulevard	Werribee	3030	9742 5040	9731 2699	qb@qbcc.org.au	http://www.wyndham.vic.gov.au/community/comcentres
Tarneit Community Centre	150 Sunset Views Boulevard	Tarneit		9748 9822	8742 1641	TBC	http://www.wyndham.vic.gov.au/community/comcentres
Werribee Community Centre	4-6 Synnot St	Werribee	3030	9742 4013	9742 8400	enquiries@werribeecc.net	www.werribeecc.net
Yerambooe Community Centre	55 Maple Cres	Hoppers Crossing	3029	9748 9310	9748 0141	info@yerambooe.org.au	www.yerambooe.org.au



Werribee River

Did you know?

Under the new NHCP guidelines Houses need to ‘participate’ in their networks.

While DPCD have not defined this, the Network West CoM has been having a brainstorm.

Ways to interact with your Network:

- Invite the networker to your AGM as a guest or a speaker
- Attend LGA cluster meetings
- Send in photos, stories and case studies of interesting work you are doing
- Be the Network West rep on ANHLC working groups or board
- Attend the Network West AGM
- List your partners. Send details in for compiling – then we can work out how far we reach
- CC the network when you are reporting – we love to know how you are travelling
- Participate in a forum or conversation on the website
- Nominate for the Network West committee
- Send in your membership form
- Send your Annual report and brochures
- CC the Network on communications to funding bodies and/or request assistance on funding submissions
- Email to upload your brochure to the website
- Send through articles for publication on the web or in the newsletter
- Invite the networker to speak to one of your networks
- More ideas? Let us know.....